

W. Town of Wingate

Annual Budget Message FY2017-2018

Mayor
Bill Braswell

Board of Commissioners

Gary Hamill
Peggy Taylor
John Magnum
Brent Moser

Prepared By:
Town Manager
Patrick K. Niland



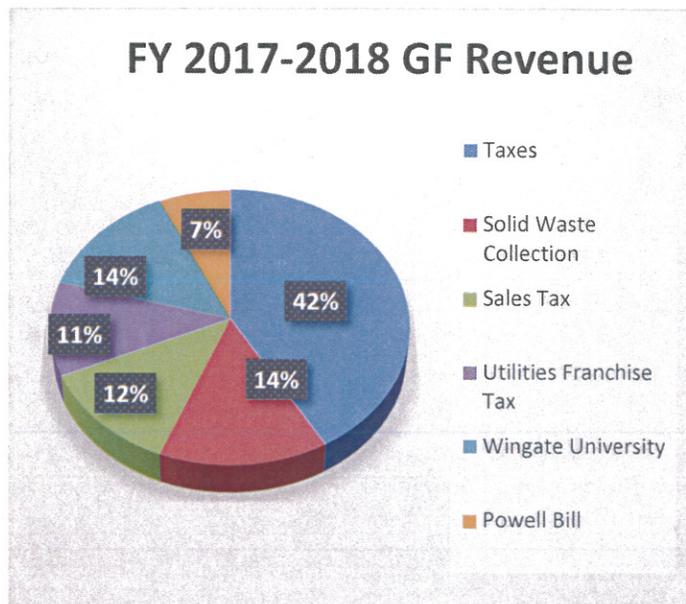
Pursuant to Section 159-11 of the North Carolina General Statutes, the Town of Wingate's proposed budget for the fiscal year beginning July 1st 2017 and ending June 30th 2018 is submitted for your consideration.

General Fund

Revenue

The town's four largest revenue streams are Property Tax, Sales and Use Tax, Franchise Utility Tax, and Wingate University's Contribution. The proposed property tax rate for FY2016-2017 is \$.43 per \$100 of valuation. This represents a \$.01 cent tax increase from FY2016-2017. This increase is to help fund a part time police program. The Town of Wingate's projected tax revenue is \$541,077.40. This includes both real and motor vehicle property with a collection rate of 98%. The town's total valuation is \$127,520,581.

The State of North Carolina continues to adjust the method with which sales tax is distributed. For FY2017-2018 we are not anticipating a sales tax increase. Currently, there is proposed legislation that would reduce the amount of sales tax distributed to the town. At this time, it does appear this legislation will pass, and while total sales tax collection is projected to increase, the proposed bill would reduce our sales tax distribution. With the projected increase in revenue offset by the proposed legislation, we anticipate sales tax revenue to be approximately what we received last year.



Wingate University has also increased their contribution from \$160,000 to \$185,000.

Expenditures

Fire Department/Town Hall

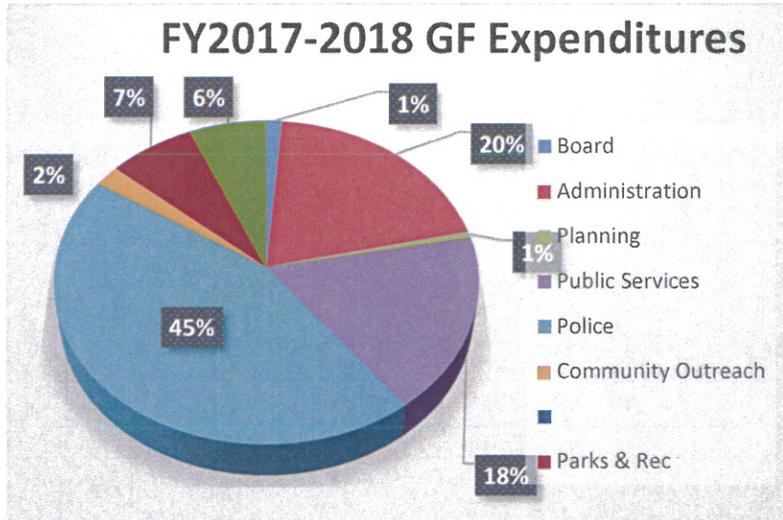
The Fire Department/Town Hall was completed in December of 2016. The first debt service payment for the building will be due December 2017. The total payment for the building is \$135,777; of this \$88,247 will come from the general fund.

Police Department

This is the first year the town will try and formalize our part-time department. In the past, we have had an occasional reserve officer that would be able to cover certain shifts. It has become apparent that we can no longer rely on reserve officers to assist with covering shifts. We have struggled in the past with retaining officers; we have lost 3 in the last two years to larger departments. When one of these officers moves, it increases the burden for the remaining officers. This has led to large accumulations of both

comp and vacation time. In this budget, we have \$30,000 for part-time officers' salaries. This goal by the end of the fiscal year is to provide approximately 80 hours every two weeks in part-time assistance.

For FY2017-2018, we have budgeted the replacement of a full-time police vehicle. We don't not plan to surplus a vehicle. The car that is being replace will be added to the part-time fleet. We have increased maintenance and repair due to the expected increase.



The Police Department was one of the first departments in Union County to have officers outfitted with body cameras. These cameras while functional, were not very effective. We are currently looking into a more advanced technology that will give us a reliable recording device. At the current time, we do not have a budget, but we do anticipate bringing a proposal to board at some point in the next fiscal year.

Three years ago, the town began increasing patrol officers' salaries every six months to remain competitive with surrounding agencies. Our last scheduled increase occurred July 1, 2016. This increase brought all patrol officer's salaries up to at least \$41,000. This amount is currently the base starting salary for an officer; we plan to monitor and adjust as we move forward.

Administration

The largest increase to the administration department is the inclusion of the debt service payment for the new Town Hall/Fire Department Facility. Outside of the debt service payment, the administration department remains largely unchanged.

Health Insurance

We recently received our renewal information for health insurance and it was projected to be a 23% increase in the annual premiums to remain with Atena. This increase is more than we absorb into the budget without significantly affecting other line items. The alternate plan we have selected is a United Healthcare plan. This plan is not only a savings from the projected renewal, it is also a savings from the prior year. The deductible is higher, but we are going to offset this increase with a preloaded health debit card that employees can use for prescriptions, premiums, co-pays, etc. We feel this plan will give both the town and employees the greatest flexibility.

Water & Sewer Fund

The town of Wingate is currently working on three capital projects for the water system. Faculty Drive, Old Hwy 74, and Evans Street all have galvanized water lines that will be replaced with PVC. With the exception of the environmental review, these projects are being funded 100% by the county's CDBG program.

We received notice on May 8th that the town's bulk water rate will increase to \$2.60 per 1,000 beginning July 1, 2017. We also received notice that the City of Monroe plans approximately \$4million in rehab and renovation to the Monroe plant. Our share of this will be approximately \$20,000 a year.

Both water and sewer rates will be increased this year. The comprehensive rate structure is included, but a residential user that uses 5,000 gallons of water per month can expect to pay \$3.25 more per month. Currently, 2,000 gallons of water usage is included in everyone's base bill. This year will be the first year, of a four-year plan, to eliminate this. The town will reduce this amount 500 gallons a year. The base rate has been adjusted to reflect the elimination.



Patrick K. Niland
Town Manager

General Fund Revenues

Account #	Account Name	2017-2018
		Revenue
10-3010-0100	AD VALOREM TAXES-PRIOR YEAR	\$10,000.00
10-3010-0200	AD VALOREM TAXES-CURRENT YEAR	\$476,812.07
10-3010-0300	AUTOMOBILE TAXES	\$64,265.33
10-3170-0000	PENALTIES 7 INTEREST (TAXES)	\$6,000.00
10-3290-0050	INTEREST INCOME-CEMETERY	\$100.00
10-3350-0000	MISC. INCOME	\$3,000.00
10-3350-0400	ABC Contribution	\$40,000.00
10-3350-0450	ABC Law Enforcement	\$4,000.00
10-3350-0800	CEMETERY FUND INCOME	\$3,000.00
10-3360-0000	FEES, ETC-ZONING	\$3,000.00
10-3400-0000	SOLID WASTE COLLECTION	\$192,500.00
10-3500-0057	POWELL BILL ALLOCATION	\$92,000.00
10-3500-0100	NC DOR SALES & USE	\$165,000.00
10-3500-0200	SOLID WASTE DISPOSAL TAX	\$2,000.00
10-3500-0300	BEER/WINE TAX	\$15,000.00
10-3500-0500	CABLE TV FRANCHISE FEE	
10-3500-0600	PARKING TICKETS	\$1,500.00
10-3500-0700	UTILITIES FRANCHISE TAX	\$147,000.00
10-3510-0000	COURT FEES	\$1,200.00
10-3510-0500	Drug Seizure Fund	\$5,000.00
10-3510-1000	POLICE GRANTS	\$-
10-3510-1300	Festival Sponsorship	\$10,000.00
10-3600-0000	WINGATE UNIVERSITY	\$185,000.00
10-3613-0480	CONCESSION SALES	\$300.00
10-3613-0860	Park Facility Rental	\$13,000.00
10-3800-0000	INTEREST, GENERAL FUND	\$1,000.00
10-3990-0100	APPROPRIATED FUND BALANCE	
10-3700-0050	INT. INCOME ST. FUND	\$250.00
Totals		\$1,440,927.40
Total General Fund Revenue		\$1,440,927.40

General Fund Expenditures

Account #	Account Name	FY 2017-2018
4100 - Mayor & Board		
10-4100-0200	Salaries - Board	\$16,200.00
10-4100-0500	FICA EXPENSE	\$1,296.00
10-4100-0900	WORKERS COMP	\$108.00
10-4100-1400	TRAVEL, BOARD	\$1,000.00
10-4100-9970	Contingency	
Totals		\$18,604.00
4200 - Administration		
10-4200-0189	RETIREE INS. STIPEND	\$1,440.00
10-4200-0200	SALARIES-ADMIN	\$88,134.09
10-4200-0205	Salaries - Internship	\$4,000.00
10-4200-0210	HOUSING ALLOWANCE	\$1,620.00
10-4200-0220	Auto Allowance	\$2,160.00
10-4200-0500	FICA	\$7,370.73
10-4200-0600	GROUP INSURANCE	\$10,650.48
10-4200-0700	RETIREMENT-ADMIN	\$7,050.73
10-4200-0800	401 (k) EMPLOYER MATCH	\$4,406.70
10-4200-0900	WORKERS COMP-ADMIN	\$850.00
10-4200-1100	COMMUNICATIONS-ADMIN	\$5,000.00
10-4200-1200	POSTAGE	\$1,000.00
10-4200-1300	ADVERTISING	\$1,500.00
10-4200-1350	DUES & SUBSCRIPTIONS	\$5,500.00
10-4200-1400	TRAVEL & TRAINING	\$6,000.00
10-4200-1600	MAINT & RPAIR OFFICE EQUIPMENT	\$1,000.00
10-4200-1800	Maint & Repair Building	\$6,000.00
10-4200-2000	PETTY CASH O/S	\$200.00
10-4200-2100	SOFTWARE SUPPORT	\$5,000.00
10-4200-3200	Supplies	\$2,500.00
10-4200-3300	Equipment	\$1,500.00
10-4200-5201	Debt-Principal	\$34,445.00
10-4200-5202	Debt-Interest	\$53,690.00
10-4200-5600	Bank Fees	\$5,000.00
10-4200-5800	Town Hall Utilities	\$3,500.00
10-4200-5825	Fire Department Utilities	\$8,000.00
10-4200-5850	Transfer To USDA Capital Reserve	\$8,824.75
10-4200-7300	PROFESSIONAL SERVICES	\$1,000.00

10-4200-7400	CAPITAL OUTLAY	\$12,855.00
Totals		\$290,197.48

4300 - Planning

10-4300-0200	Salaries Planning	\$1,000.00
10-4300-0500	FICA	\$225.00
10-4300-1250	Signs - Planning	\$200.00
10-4300-1400	Travel & Training	\$750.00
10-4300-7300	Professional Services	\$5,000.00
Totals		\$7,175.00

4400 - Public Services

10-4400-0000	COLLECTION FEES	\$9,000.00
10-4400-2000	AUDITING FEES	\$8,000.00
10-4400-3000	CEMETERY MOWING & MAINT.	\$5,500.00
10-4400-4000	LIABILITY INS.	\$6,300.00
10-4400-5000	LEGAL FEES	\$200.00
10-4400-8000	STREET LIGHTS	\$35,000.00
10-4400-8100	STREET NAME SIGNS	\$1,000.00
10-4400-9900	SOLID WASTE COLLECT FEES	\$142,000.00
10-4400-9950	RECYCLING FEES	\$48,000.00
Totals		\$255,000.00

5100 - Police

10-5100-0200	SALARIES, PD	\$356,220.92
10-5100-0205	SALARIES PART-TIME	\$30,000.00
10-5100-0210	HOUSING ALLOWANCE	\$4,800.00
10-5100-0500	FICA	\$30,897.67
10-5100-0600	GROUP INSURANCE	\$49,392.00
10-5100-0700	RETIREMENT	\$28,497.67
10-5100-0800	401 (k) EMPLOYER MATCH	\$17,811.05
10-5100-0900	WORKERS COMP	\$12,500.00
10-5100-1100	COMMUNICATIONS	\$11,000.00
10-5100-1200	Postage	\$500.00
10-5100-1350	Dues & Subscriptions	\$2,000.00
10-5100-1400	Travel & Training	\$4,000.00
10-5100-1600	M & R EQUIP	\$4,000.00
10-5100-1700	M & R AUTO	\$10,000.00
10-5100-1800	M & R Building	\$1,000.00

10-5100-2000	Computer Support	\$2,000.00
10-5100-3100	FUEL	\$18,000.00
10-5100-3150	TIRES	\$3,000.00
10-5100-3200	Supplies Police	\$3,000.00
10-5100-3300	Equipment Police	\$5,000.00
10-5100-3600	UNIFORMS	\$4,000.00
10-5100-4000	Liability Insurance	\$7,500.00
10-5100-5700	MISC POLICE	\$2,000.00
10-5100-5800	Utilities Police	\$2,000.00
10-5100-7300	Professional Services	\$1,500.00
10-5100-7400	Capital Outlay	\$32,000.00
10-5100-7600	RENT	\$1.00
Totals		\$642,620.31

5200 - Community Outreach

10-5200-9125	RED CROSS	\$1,000.00
10-5200-9200	CHRISTMAS DECORATIONS	\$2,000.00
10-5200-9250	SUMMER FUN FESTIVAL	\$25,000.00
10-5200-9300	DAFFODIL BULBS	\$600.00
10-5200-9700	TOWN SIGNS & BANNERS	\$2,000.00
Totals		\$30,600.00

5400 - Parks and Recreation

10-5400-0200	Salaries - Park	\$51,852.16
10-5400-0205	Salaries - Part Time	\$-
10-5400-0210	Housing Allowance	\$720.00
10-5400-0500	FICA	\$4,148.17
10-5400-0600	Insurance	\$6,266.03
10-5400-0700	Retirement	\$4,148.17
10-5400-0800	401K	\$2,592.61
10-5400-0900	Workers Comp Park	\$1,800.00
10-5400-1000	Maint. & Repair Parks	\$5,000.00
10-5400-1100	Communications	\$1,000.00
10-5400-1300	Advertising	\$200.00
10-5400-1350	Dues, Fees, & Subscriptions	\$500.00
10-5400-1960	COMM. CENTER EQUIPMENT	\$1,000.00
10-5400-3200	Supplies - Park	\$2,000.00
10-5400-3300	Equipment	\$2,000.00

10-5400-4000	Liability Insurance	\$2,000.00
10-5400-5000	CONCESSION MERCHANDISE	\$300.00
10-5400-5201	Debt Principal	\$9,333.00
10-5400-5202	Debt Interest	\$1,304.00
10-5400-5800	Utilities Park	\$8,566.47
Totals		\$104,730.61

5700 - Street

10-5700-1300	Traffic Control Streets	\$500.00
10-5700-1500	MAINT. REPAIR	\$12,000.00
10-5700-5700	MISC	\$1,500.00
10-5700-7000	Sidewalk Constructions	\$5,000.00
10-5700-7400	Capital Projects	\$73,000.00
Totals		\$92,000.00

Total General Fund Expenses

\$1,440,927.40

Water and Sewer Revenue

Account #	Account Name	2017-2018
3700 - Water Revenue		
30-3700-5100	WATER SALES	\$810,000.00
30-3700-5200	MISC FEES	\$25,000.00
30-3700-5300	Marshville ORC Fees	\$16,704.00
30-3700-5210	WATER TAP FEES	\$10,000.00
30-3700-5500	INTEREST INCOME	\$500.00
30-3700-5750	PROPERTY RENTAL	\$24,000.00
30-3700-5800	UNAPP. FUND BALANCE	
Totals		\$886,204.00
3800 - Sewer Revenues		
30-3800-5200	WASTEWATER SALES	\$915,000.00
30-3800-5210	COLLECTION LINE TAP FEES	\$10,000.00
30-3800-5500	INTEREST INCOME	\$500.00
30-3800-5800	UNAPP. FUND BALANCE	
Totals		\$925,500.00
Total Water & Sewer Revenue		\$1,811,704.00

Water and Sewer Expenses

Account #	Account Name	2017-2018 Budget
7120 - Water Expense		
30-7120-0189	RETIREE STIPEND	\$700.00
30-7120-0200	SALARIES	\$163,564.04
30-7120-0205	Salaries Part Time	\$-
30-7120-0210	HOUSING ALLOWANCE	\$2,430.00
30-7120-0220	AUTO ALLOWANCE	\$1,320.00
30-7120-0500	FICA	\$13,085.12
30-7120-0600	INSURANCE	\$19,765.75
30-7120-0700	RETIREMENT	\$13,085.12
30-7120-0800	401(K) Contribution	\$8,178.20
30-7120-0900	WORKERS COMP	\$5,000.00
30-7120-1100	COMMUNICATIONS	\$4,500.00
30-7120-1200	POSTAGE	\$3,000.00

30-7120-1300	Advertising	\$250.00
30-7120-1350	DUES & SUBSCRIPTIONS	\$2,500.00
30-7120-1400	Travel & Training - Water	\$2,500.00
30-7120-1600	MAINT & REP OFFICE EQUIPMENT	\$500.00
30-7120-1700	Maint. & Repair Auto	\$3,000.00
30-7120-1800	Maint. & Repair Building	\$7,000.00
30-7120-1900	Maint. & Repair Water Lines	\$7,000.00
30-7120-2000	Auditing Fees - Water	\$7,000.00
30-7120-2100	Computer Support	\$5,000.00
30-7120-3100	Fuel Expense	\$4,000.00
30-7120-3150	Tires - Water	\$1,500.00
30-7120-3200	Supplies	\$9,000.00
30-7120-3300	Equipment	\$500.00
30-7120-3500	Engineering	\$500.00
10-7120-3600	Uniforms	\$1,500.00
30-7120-4000	Liability Insurance	\$5,000.00
30-7120-5000	Legal Expense	\$1,000.00
30-7120-5201	Debt Principal	\$84,395.00
30-7120-5202	Debt Interest	\$67,889.25
30-7120-5600	Bank Fees	\$5,000.00
30-7120-5700	Misc. Exp	\$1,000.00
30-7120-5800	Utilities Water	\$12,000.00
30-7120-5900	Safety Equipment	\$500.00
30-7120-7300	Professional Services	\$1,000.00
30-7120-7400	Capital Outlay	\$2,000.00
30-7120-9510	WATER PURCHASES	\$320,000.00
30-7120-9600	WATER TESTING	\$9,500.00
30-7120-9625	Transfer to USDA Capital Reserve - Water Line	\$4,248.63
30-7120-9650	Transfer To USDA Capital Reserve - Town Hall	\$2,376.45
30-7120-9700	MAINT & REPAIR WATER TANK	\$18,300.01
Totals		\$820,587.57

7130 - Sewer

30-7130-0189	RETIREE STIPEND	\$700.00
30-7130-0200	Salaries Wastewater	\$163,564.04
30-7130-0220	Salaries Part Time	\$-
30-7130-0210	Housing Allowance	\$2,430.00
30-7130-0220	Auto Allowance	\$1,320.00
30-7130-0500	FICA - Wastewater	\$13,085.12
30-7130-0600	Insurance	\$19,765.75

30-7130-0700	RETIREMENT	\$13,085.12
30-7130-0800	401(K) Contribution	\$8,178.20
30-7130-0900	WORKERS COMP	\$5,000.00
30-7130-1100	Communications	\$2,500.00
30-7130-1200	Postage	\$3,000.00
30-7130-1300	Advertising	\$250.00
30-7130-1350	DUES & SUBSCRIPTIONS	\$1,500.00
30-7130-1400	Travel & Training - Sewer	\$2,500.00
30-7130-1600	Maint & Repair Office - Sewer	\$500.00
30-7130-1700	Maint & Repair Auto - Sewer	\$2,500.00
30-7130-1800	Maint & Repair Building - Sewer	\$7,000.00
30-7130-1950	Maint & Repair Sewer Lines	\$18,000.00
30-7130-2000	Auditing Fees - Sewer	\$6,000.00
30-7130-2100	Computer Support - Sewer	\$5,000.00
30-7130-3100	Fuel Expense - Sewer	\$4,000.00
30-7130-3150	Tires - Sewer	\$1,500.00
30-7130-3200	Supplies - Wastewater	\$3,500.00
30-7130-3300	Equipment - Sewer	\$500.00
30-7130-3500	Engineering - Sewer	\$1,000.00
10-7130-3600	Uniforms Sewer	\$1,500.00
30-7130-4000	Liability Insurance - Sewer	\$5,000.00
30-7130-5000	Legal Fees - Sewer	\$1,000.00
30-7130-5201	Debt Service Principal	\$76,252.50
30-7130-5202	Debt Service Interest	\$40,571.50
30-7130-5600	Bank Fees	\$5,000.00
30-7130-5700	Misc. Exp	\$1,000.00
30-7130-5800	Utilities Sewer	\$10,000.00
30-7130-5801	Utilities Pump Station	\$6,000.00
30-7130-5900	Safety Equipment - Sewer	\$500.00
30-7130-7300	Professional Services - Sewer	\$1,000.00
30-7130-7400	Capital Outlay - Sewer	\$2,945.54
30-7130-9650	Transfer TO USDA Capital Reserve Town Hall	\$2,376.50
30-7130-9510	WASTEWATER TREATMENT	\$551,592.15
Total Sewer Expenses		\$991,116.43
Total Water & Sewer Expenses		\$1,811,704.00



**Fiscal Year 2017-2018 Fee Schedule
Attachment C**

Utility Fees

Water

	<u>Inside</u>	<u>Outside</u>
Base Monthly Charge		
3/4" Meter	\$11.00	\$22.00
1" Meter	\$19.95	\$39.90
1 1/2" Meter	\$45.50	\$91.00
2" Meter	\$85.30	\$170.60
3" Meter	\$217.00	\$434.00
4" Meter	\$456.50	\$913.00
6" Meter	\$620.12	\$1,240.24
Fire Protection	\$11.00	\$22.00
		Includes 1 st 1,500 gallons
		Includes 1 st 1,500 gallons
		Includes 1 st 1,500 gallons
		Includes 1 st 1,500 gallons
		Includes 1 st 1,500 gallons
		Includes 1 st 1,500 gallons
		Includes 1 st 1,500 gallons
		Includes 1 st 1,500 gallons
All Meter Sizes		
Usage Fee	\$4.95	\$9.90
	\$6.25	\$12.31
	\$7.22	\$14.45
		Per 1,000 gallons; 1,501 – 9,999 gallons
		Per 1,000 gallons; 10,000-19,999 gallons
		Per 1,000 gallons; over 20,000 gallons
Water Tap Fee		
3/4" Meter	\$500	N/A
1" Meter	\$650	N/A
1 1/2" Meter	\$3000	N/A
2" or Larger	Material Cost plus 10%	
Water Capacity Fee		
3/4" Meter	\$600	N/A
1" Meter	\$1,500	N/A
1 1/2" Meter	\$3,000	N/A
2" Meter	\$4,800	N/A
3" Meter	\$13,500	N/A
4" Meter	\$30,060	N/A
6" Meter	\$42,060	N/A



**Fiscal Year 2017-2018 Fee Schedule
Attachment C**

Sewer

Base Monthly Charge (based on the size of the water meter and the nature of the service that is provided)

¾" Meter	\$30.50	\$61.00
1" Meter	\$50.36	\$100.72
1 ½" Meter	\$96.25	\$192.50
2" Meter	\$165.23	\$330.46
3" Meter	\$430.27	\$860.54
4" Meter	\$927.20	\$1,854.40
6" Meter	\$1,310.87	\$2,621.74

All Meter Sizes Usage Fee \$4.73 Per 1,000 gallons

Sewer Tap Fee
4" Service Connection
Larger than 4" \$630.00
Material Cost plus 10%

Sewer Capacity Fee		
¾" Meter	\$2,783	N/A
1" Meter	\$7,009	N/A
1 ½" Meter	\$13,939	N/A
2" Meter	\$22,286	N/A
3" Meter	\$62,711	N/A
4" Meter	\$139,361	N/A
6" Meter	\$195,116	N/A

Miscellaneous Utility Fees

Late Payment Fee	\$ 10.00	
Delinquency Fee for Non-Payment Utility Deposit	\$ 30.00	
Residential Account	\$0 - \$250	Depending on credit check
Commercial Account	Deposit based on credit check	
Meter Tampering Fee	\$ 100.00	
Temporary Service (72 hours or less)	\$ 30.00	Plus per gallon charge for water and sewer usage
Suspend Account (up to 3 months)	\$ 30.00	
Pool Meter Late Fee	\$2.00 per day	



**Fiscal Year 2017-2018 Fee Schedule
Attachment C**

Parks & Recreation Fees

Park Rental	Park reserved in 4-hour increments and can not be consecutive periods	
	<u>In-Town Residents</u>	<u>Out-of-Town Residents</u>
Deposit	\$50.00	\$ 50.00
Playing Field	\$25.00	\$100.00
Picnic Shelter	\$25.00	\$100.00
	<u>Community Center</u>	
	Deposit	\$100.00
	2-Hour Rental	\$75.00
	3-Hour Rental	\$125.00
	4-Hour Rental	\$250.00
	Per Hour After First Four Hours	\$ 50.00

The town will refund deposits if facilities require no cleanup or repair. Fees and deposits apply per use. One advance registration allowed per facility. All revenues received will be used for park operations and maintenance.

Deposit and rental fees will be refunded minus \$25.00 if rental is cancelled at least 3 business days before reservation.

Concessions

Concession prices shall be set by the Recreation Director and approved by the Town Administrator. However the Board of Commissioners reserves the right to adjust prices at their discretion.

Solid Waste

	<u>In-Town Residents</u>	<u>Out-of-Town Residents</u>
Garbage & Recycling	\$18.91	\$36.00 Per month
Bulk Garbage Pickup	\$35.00	N/A Plus landfill tipping fee



**Fiscal Year 2017-2018 Fee Schedule
Attachment C**

Zoning Fees

Zoning Permit Application	Residential - \$75
Accessory Building Permit	Commercial - \$250
	\$25
Zoning Use Permit	\$25
Zoning Verification Letter	\$25
Air Quality Letter	\$25
Rezoning Application	0 - 2 acres - \$300
	2 - 10 acres - \$500
	10+ acres - \$1000 + \$25 per acre (rounded to the nearest acre)
Zoning Text Change	\$400
Conditional Use Permit Application	\$350
Parallel Conditional Use Rezoning Application	\$700 + \$2.50 per adjacent owner
Telecommunication Tower Plan & Supporting Doc Review Fee	\$3,500
Variance Application	\$300
Zoning Appeal	\$200
Major Development Permit Application	\$250
Minor Subdivision Permit Application	\$150 + \$50 per lot
Major Subdivision Permit Application	0 - 10 acres - \$1000 + \$150 per acre (rounded to the nearest acre)
	10+ acres - \$1500 + \$150 per acre (rounded to the nearest acre)
Final Subdivision Plat Review	\$250 + \$10 per lot
Surcharge for Planned/Cluster Developments	\$1,000
Surcharge for Traffic Impact Analysis	\$700 deposit - Deposit will be applied to actual costs with applicant paying all actual costs
Bond Renewal	\$50
Bond Release or Reduction	\$100
Sign Permit Application	\$50
Temporary Sign/Banner	\$10
Reinspection Fee	\$60
Sketch Plan Review	\$150
Permit Revision	Minor - \$100
	Major - \$500
Engineer Review & Inspection Fee	\$100 per hour (minimum of one hour)
Attorney Fee	\$200 per hour or actual costs if higher
Construction Inspection Testing Fee	\$50 per lot with minimum charge of \$750



Fiscal Year 2017-2018 Fee Schedule Attachment C

Application for Annexation	\$500
Request for Special Board of Adjustment Meeting	\$475
Request for Special Planning Board Meeting	\$475
Copy of Land Use Ordinance	\$35
Copy of Zoning Map	\$5 – small \$15 – large

Subdivision Ordinance	\$10
Copy Comprehensive Land Use Plan	\$50

Miscellaneous Fees

Mowing		
Mow or weed eat at the request of the property owner	\$100.00 per hour	Minimum of 1 hour
Bush hog at the request of the owner	\$150.00 per hour	Minimum of 1 hour
Mow and/or weed eat as a result of code enforcement	\$150.00 administrative fee	Plus \$125.00 per hour; minimum of 1 hour
Bush hog as a result of code enforcement	\$150.00 administrative fee	Plus 150.00 per hour; minimum of 1 hour
Returned Check Charge	\$25.00	
Copy Charge	\$0.25 per page	
Credit Card Usage Fee	\$3.00 per transaction	
Notary Charge	Free for in-town residents	
Fax Charge	\$5.00 for out-of-town residents	
Cemetery	\$1.00 per page outgoing	
Plots – sold in pairs	\$0.25 per page incoming	
Grave Marking Fee	\$600 for in-town residents	
Cremation Lot	\$1,200 for out-of-town residents	
Grave Marking	\$100 during business hours	
	\$200 after business hours	
	\$100.00	
	\$25.00	
Copy of Accident Report	\$2.00	