Town of Wingate

Annual Budget Message FY2013-2014

Mayor
Bill Braswell

Board of Commissioners

Gary Hamill
Barry Green
Blair Stegall
John Magnum
Brent Moser

Prepared By:
Town Manager
Patrick K. Niland

Honorable Mayor & Board of Commissioners May 11, 2013

Pursuant to Section 159-11 of the North Carolina General Statutes, the Town of Wingate's proposed budget for the fiscal year beginning July 1st 2013 and ending June 30th 2014 is submitted for your consideration. This budget represents a progressive and ambitious plan to not only increase the quality of life for citizens, but also improve the conditions under which economic development can thrive. In order to move forward in our goal to create a "college town" we must first improve the infrastructure as noted in the Rose Report. This report has provided a number of realistic benchmarks that the town can complete in order to increase our chances of attracting private development. To accomplish our goals all of the following areas will be addressed in FY2013-2014.

- Sidewalk Construction Projects
- Street Beautification Projects
- Continued Land Acquisition for the comprehensive Greenway System
- Both On & Off Street Parking Areas
- Continued implementation of the Branding Initiative
- Comprehensive Water & Sewer Rehabilitation

When planning for the future it is important to have a long term goal, but it is more important to have a series of "small victories" that can be achieved in a short period of time. Momentum is key to success, it is not necessary how quickly a project moves, but it is critical that these projects continue to move. These "small victories" will give the community tangible assets, it will also achieve our commitment to improving this community.

During FY2012-2013 the Town of Wingate has experienced many signs that this momentum has begun. The addition of the pharmacy located on HWY 74 will be a huge asset to the community; this is the type of business that can act as a catalyst to attract more small business to the area. Along with the pharmacy, Fern Shubert has begun the process of restoring the buildings located on the southwest corner of North Main Street and Wilson Street. This is the first block that the town has identified as a prime redevelopment location. We plan to address parking, beatification, pedestrian safety, and general aesthetic improvements. Parking is and will always be one of the most important factors to plan for. Without sufficient parking it is hard to spur economic development. This budget reflects the necessary steps to improve parking in and around the intersection of North Main Street & Wilson Street.

This budget is also presented at a time when there is a level of uncertainty regarding local governments. Currently there have been several bills introduced in Raleigh that would either eliminate, alter or change the way revenue is collected and distributed. It is very difficult at this point to determine which bills may pass and which will not. Since none of the bills that would have a direct impact to the town have been approved, this budget is being presented to reflect that lack of change. Depending on the outcome of these bills it may become necessary at some point in the coming fiscal year to amend both revenue and expenditures.

Patrick K Niland

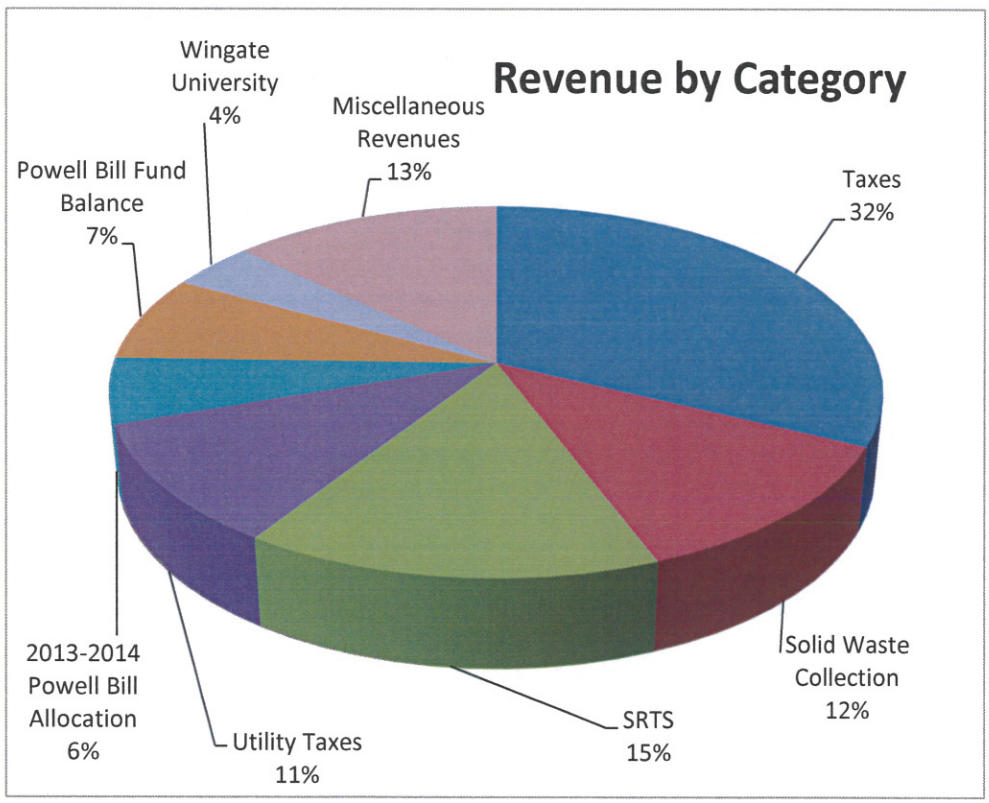
Patrick K. Niland
Town Manager

General Fund

The General Fund consists of police, public works, recreation, streets, planning, and zoning. At the end of FY2012-2013 the Town of Wingate had unrestricted fund balances in the general fund totaling $411,758. This is money that is not required by the state and it is not earmarked for a specific purpose. For FY2012-2013 we do anticipated having to use approximately $45,000-$60,000 of that amount to balance the budget. In addition to the Rose Study, the town contracted to have our Code of Ordinances updated/digitized, a space needs study was conducted to determine the long term facility needs of the town, land acquisition has begun for the purpose of developing the Wingate Greenway, we had our website redesigned and many capital purchases that had been put off were made. These are one time expenditures, they will not be included in the FY2013-2014 budget.

Although adequate to meet state statues our fund balance is lower than would be considered ideal. It is important to realize that all of these expenditures are an investment in the towns future. They are all tools the town now has at its disposal to meet our long term goals . As stated before it is important to generate momentum and keep it; using fund balance to supplement the budget is not a practice that is recommended but sometimes necessary. This budget includes a $19,617.50 contingency line item; if this line is not used during the course of the fiscal year it will be added to the general fund balance. It is my goal to increase fund balance levels until we meet 50% of the total operating budget.

We anticipate seeing a slight increase in property tax collections for FY2013-2014, this is due to development that is either underway or scheduled to begin next year. Based on the North Carolina League of Municipalities projections we anticipate seeing a slight increase in both sales tax collections and all utility taxes. There are a few new revenues that have not been included in previous years budgets. The ABC board has projected that they will be able to distribute $10,000 in next year's budget to the town. I have also included recreation fees to reflect the town taking over youth recreation.



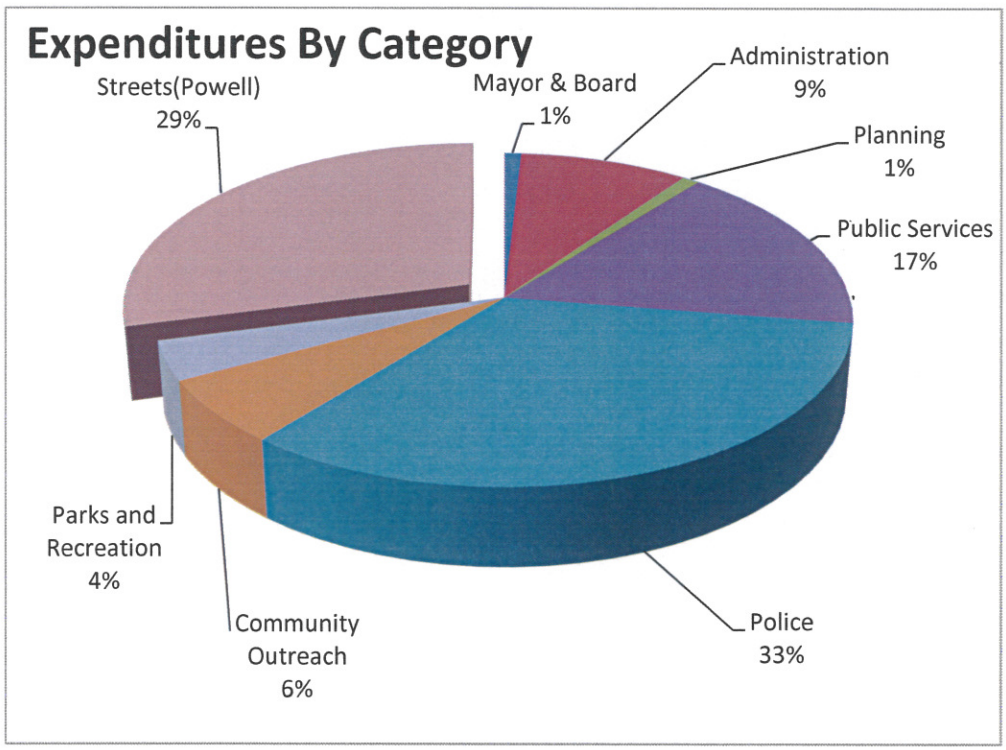
Expenditures have been assigned into departments that reflect the nature of their use. The proposed general fund budget for FY2013-2014 is projected to be **$1,595,850;** this is 29% higher than the budget that was approved for FY2012-2013. This is a significant increase and can be attributed to the several capital projects the town plans to begin construction on in FY2013-2014. This increase will not affect the tax rate which will remain at $.39/100 valuation.

Administration

For FY2013-2014 the administration department remains largely unchanged. A 2.5% across the board Cost of Living(COI) increase has been budgeted for all employees. Also proposed is a 1.5% increase in the 401(k) contribution to non-law enforcement officers. This would bring the towns total contribution to 4%, police officers currently receive a 5% contribution to their 401(K).

Recreation

During FY2012-2013 the Town of Wingate took over what was Wingate Recreation Association. This program offers youth recreation activities to the surrounding area. Since taking the program over we have implemented mandatory insurance for participants, background checks for volunteers, a scholarship program to help with underprivileged kids, equipment improvements, and field improvements. This program is not yet self-supporting and it is the goal of town staff to have the program support itself by the end of FY2013-2014. We plan to accomplish this through a combination of user fees, grants, and sponsorships. We have identified several grant opportunities and are currently developing a plan to attract sponsors to the program. As the program grows it may be necessary to hire additional personnel to assist with the program. This is not something that will be implemented until the program can support itself, this goal is to operate this as an enterprise fund that does not rely of support from the general fund.



This budget also includes a reduced appropriation for the Summer Fun Festival. The budget for next year's festival is $15,000 compared to $20,000 for FY2012-2013. We are confident that we will be able to offer the same experience, we can reduce cost by what we have learned in the first two years. We will also be able to use more supplies for multiple years.

Police

During FY2012-2013 we lost three police positions, two patrol officers and the Police Chief. For the next fiscal year we only plan to fill two of those positions; the Police Chief and one Patrol Officer. The police department is funded by a combination of the general fund and an appropriation the university allocates every year. This amount, $65,000, accounts for approximately 12% of the total police

department budget . As both the town and university grow it is important to maintain an appropriate staffing level to ensure uniform and constant police protection. Unfortunately revenues have not kept pace with expenditures and until we come up with a long term solution we will not be able to fill the vacant patrol officer. We are working with the university to try and formulate a long term agreement that would allow the town to continue to provide the level of service we have for the past several years. Until an agreement is worked out with the university we do not anticipate adding any additional positions. Once a new chief has been named we will work to expand our part-time police force. Part-time officers are no substitute for a full time officer but they will allow us to continue offering what we feel is an acceptable level of service. We will not be replacing a patrol vehicle this year.

Fire

For FY2013-2014 the town has earmarked $20,000 for the Fire Department; this amount remains unchanged from FY2012-2013. The Fire Department is a volunteer department that relies on fire fees, subsides, and donations to operate. We have been working very closely with the fire department to come up with a long term solution to funding a new building and the impending vehicle purchases that must be made in the near future. A space needs study was completed during FY2012-2013; this has identified what capital improvements the fire department will need for the next 50-75 years.

Powell Bill

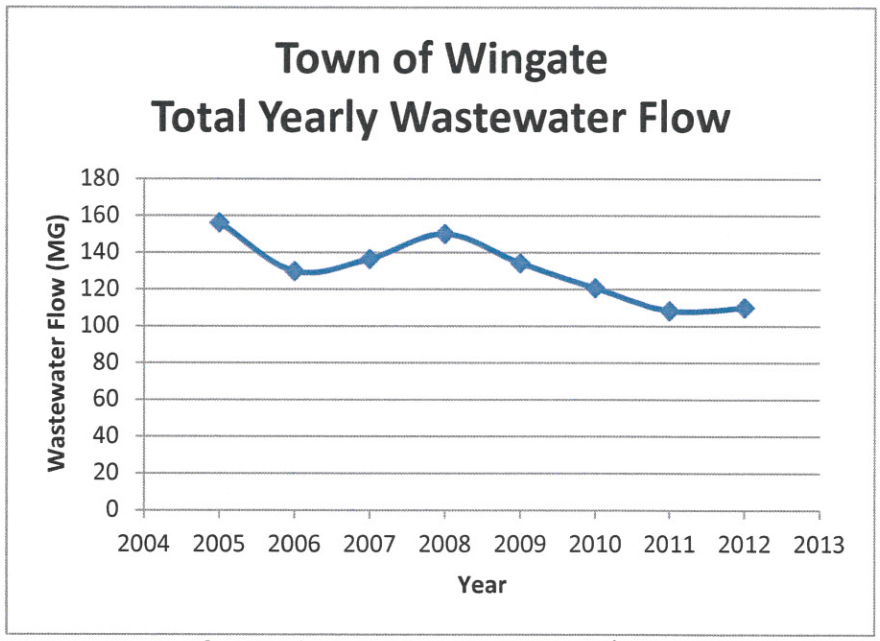
Almost all of the capital projects the town has for FY2013-2014 will come from the streets department. Every year we are given an appropriation by the state to use specifically for maintaining our streets and sidewalks. At the end of FY2012-2013 our fund balance for Powel Bill funds was $236,031, we will use approximately $30,000 of this in FY2012-2013. For FY2013-2014 we are using approximately $109,000 to fund the projects in Appendix A. We will also receive $240,000 from the North Carolina Department of Transportation to complete the Safe Routes to School(SRTS) Project and The Main Street/Haskins Drive enhancement project. These projects will provide intersection improvements, sidewalk improvements, pedestrian crossings, and potentially the addition of street lighting on North Main Street, Maye Street, Haskins Dr, & Bivens Street. In addition to the SRTS and the Main Street/Haskins Drive projects, NCDOT has agreed to install a pedestrian signal at the intersection of HWY 74 & Main Street. Once we complete the necessary sidewalk improvements NCDOT will come in and complete the work for the signals. NCDOT is also planning on improving the crosswalks and signage at HWY 74 & Main Street. This intersection has seen increased traffic in recent years and with the plan to develop the area into a "college downtown" we need to take steps to improve pedestrian safety. We will be using a significant portion of our Powell Bill Fund balance to fund these projects. Powell Bill Funds can only be used for certain activities, sidewalk construction is one of those allowed uses.

Water & Sewer Fund

The total proposed budget for the water and sewer fund is $1,476,000, The water and sewer fund is self-supporting in that it does not rely on an appropriation from the general fund. This is accomplished through user fees, tap fees, and capacity fees. This budget includes a 8% water rate increase and an 18% sewer increase for residential users with a ¾" meter. A residential user that uses 5,000 gallons a month is currently paying $60.44 for water and sewer combined; with the increase that same user can expect to pay $69.37 for FY2013-2014. These rate increase apply only to ¾", 1", and 1½" residential users. Users with larger meters will see an increase of 13% for water and 23% for sewer.

Union County notified the Town of Wingate May 28th that we should expect our sewer rates to increase approximately 50% starting July 1st 2013. Unfortunately with the lack of notice the town has no choice but to raise our rates significantly to cover the additional cost.

We have taken every step to minimize what increases we have to pass on to the consumer. These rate increases are necessary for two main reasons:1) Union County made the Town of Wingate aware that it was increasing our sewer rates significantly and, 2) to pay for the added debt service that has been taken on for the continued rehabilitation of the water and sewer system.



The town has invested approximately $5,000,000 over the past three years in the rehabilitation of our wastewater sewer lines. Some of these lines are in excess of 60 years old. They are currently susceptible to rainwater inflow and infiltration (I/I). This surge of rainwater causes the system to purge itself, every time this happens the town faces a potential fine from the North Carolina Department of Natural Resources. By reducing I/I we will reduce the potential for future fines, we will also avoid paying treatment cost for this I/I.

While a significant portion($3,000,000) of this expense has been paid for by grants, the town has had to take out loans for the remaining amount. In addition to the $5,000,000 invested in sewer, the town plans to spend approximately $2,000,000 in the next 2 years replacing waterlines. Most of the waterlines that are scheduled to be replaced are 2" galvanized water lines that have become corroded and brittle. Much like the sewer these lines have been in service for more than 60 years. As part of the waterline replacement we will be increasing the size of the lines to 6" PVC pipe; this pipe is a larger diameter and has a longer useful life. A few additional benefits from this project are increased fire protection and additional capacity. Another reason for these improvements will be the addition of redundancies in the system. Once construction of this project has finished, if we have a leak, we will not have to shut of entire sections of the towns water system. It will allow us to isolate the leak to a relatively small area. While this project will not entirely eliminate the possibility of leaks it will reduce the widespread outages we have seen in recent years.

Appendices

Appendix A – General Fund Street & Sidewalk Improvements

Appendix B – General Fund Line Item Budget

Appendix C – Water & Sewer Line Item Budget

Appendix D – Debt Service Breakdown

Appendix E - Budget Ordinance

Attachment A –Schedule of Fees

Attachment B – Privilege License Schedule

Appendix A

Safe Routes To School		Maye Street Sidewalk	
Construction	$ 130,000.00	Construction	$ 100,000.00
Engineering Design/Administration	$ 14,500.00	Engineering	$ 12,000.00
Total Project Cost	*$ 144,500.00*	*Total Project Cost*	*$ 112,000.00*
Revenue Breakdown		**Revenue Breakdown**	
NCDOT	$ 130,000.00	Powell Bill	$ 69,000.00
Powell Bill Fund Balance	$ 14,500.00	Powell Bill Fund Balance	$ 43,000.00
Total Projected Revenue	*$ 144,500.00*	*Total Project Cost*	*$ 112,000.00*
Main & 74 Improvements		**Main Street Parking**	
Construction	$ 55,000.00	Construction	$ 50,000.00
Engineeering Design/Administration	$ 11,500.00	Engineering	$ 8,000.00
Total Project Cost	*$ 66,500.00*	*Total Project Cost*	*$ 58,000.00*
Revenue Breakdown		**Revenue Breakdown**	
Water & Sewer Fund Balance	$ 15,000.00	General Fund	$ 58,000.00
Powell Bill Fund Balance	$ 51,500.00	*Total Project Cost*	*$ 58,000.00*
Total Projected Revenue	*$ 66,500.00*		
Haskins & Main Street		**Total Funding Sources**	
Construction	$ 110,000.00	NCDOT	$ 240,000.00
Engineering Design	$ 20,000.00	Powell Bill Fund Balance	$ 114,000.00
Total Project Cost	*$ 130,000.00*	FY2013-2014 Powell Bill Appropriation	$ 69,000.00
Revenue Breakdown		Wingate University	$ 15,000.00
NCDOT	$ 110,000.00	General Fund	$ 58,000.00
Wingate University	$ 15,000.00	Water & Sewer Fund	$ 15,000.00
Powell Bill Fund Balance	$ 5,000.00	*Total Revenue Breakdown*	*$ 511,000.00*
Total Project Revenue	*$ 130,000.00*		

General Fund Revenues

Account #	Account Name		2013-2014
	Revenue		
10-3010-0100	AD VALOREM TAXES-PRIOR YEAR	$	10,000.00
10-3010-0200	AD VALOREM TAXES-CURRENT YEAR	$	452,000.00
10-3010-0300	AUTOMOBILE TAXES	$	50,000.00
10-3170-0000	PENALTIES 7 INTEREST (TAXES)	$	4,000.00
10-3250-0000	PRIVILEGE LICENSES	$	1,000.00
10-3290-0400	INTEREST INCOME-CEMETERY	$	100.00
10-3350-0000	MISC. INCOME	$	5,000.00
10-3550-0550	RECREATION FEES	$	8,000.00
10-3350-0600	ABC LAW ENFORCEMENT	$	2,000.00
10-3350-0800	CEMETERY FUND INCOME	$	1,200.00
10-3360-0000	FEES, ETC-ZONING	$	6,000.00
10-3400-0000	SOLID WASTE COLLECTION	$	192,500.00
10-3500-0100	NC DOR SALES & USE	$	130,000.00
10-3500-0200	SOLID WASTE DISPOSAL TAX	$	2,200.00
10-3500-0300	BEER/WINE TAX	$	19,000.00
10-3500-0400	ABC Contribution	$	10,000.00
10-3510-0000	COURT FEES	$	1,500.00
10-3613-0480	CONCESSION SALES	$	600.00
10-3613-0860	PARK FACILITY RENTAL	$	10,000.00
10-3700-0000	POWELL BILL ALLOCATION	$	91,000.00
10-3700-0100	UTILITIES FRANCHISE TAX	$	140,000.00
10-3700-0500	CABLE TV FRANCHISE FEE	$	7,000.00
10-3700-0600	PARKING TICKETS	$	1,500.00
10-3800-0000	INTEREST, GENERAL FUND	$	1,000.00
10-3800-0001	POWELL BILL FUND BALANCE	$	119,000.00
10-3800-0002	NCDOT	$	240,000.00
10-3600-0000	WINGATE UNIVERSITY	$	65,000.00
10-3700-0050	INT. INCOME ST. FUND	$	250.00
10-3700-1000	TRANSFER FROM WATER AND SEWER	$	15,000.00
Totals		$	1,584,850.00
Total General Fund Revenue		**$**	**1,584,850.00**

General Fund Expenditures

Account #	Account Name		FY 2013-14
	4100 - Mayor & Board		
10-4100-0010	SALARIES, MAYOR 7 COMM.	$	12,000.00
10-4100-0500	FICA EXPENSE	$	925.00
10-4100-0900	WORKERS COMP	$	200.00
10-4100-1400	TRAVEL, BOARD	$	1,000.00
10-4100-9970	CONTINGENCY	$	19,617.50
Totals		$	33,742.50
	4200 - Administration		
10-4200-0189	RETIREE INS. STIPEND	$	1,440.00

10-4200-0200	SALARIES-ADMIN	$	55,500.00
10-4200-0210	HOUSING ALLOWANCE	$	1,440.00
10-4200-0220	AUTO ALLOWANCE	$	1,440.00
10-4200-0500	FICA	$	4,245.75
10-4200-0600	GROUP INSURANCE	$	3,500.00
10-4200-0700	RETIREMENT-ADMIN	$	3,923.85
10-4200-0800	401 (k) EMPLOYER MATCH	$	2,220.00
10-4200-0900	WORKERS COMP-ADMIN	$	2,000.40
10-4200-1100	COMMUNICATIONS-ADMIN	$	6,000.00
10-4200-1200	POSTAGE	$	2,000.00
10-4200-1300	ADVERTISING	$	1,500.00
10-4200-1350	DUES & SUBSCRIPIONS	$	4,000.00
10-4200-1400	TRAVEL & TRAINING	$	4,000.00
10-4200-1600	MAINT & RPAIR OFFICE EQUIPMENT	$	1,000.00
10-4200-1800	MAINT & REPAIR BUILDING	$	2,000.00
10-4200-2000	PETTY CASH O/S	$	200.00
10-4200-2100	SOFTWARE SUPPORT	$	6,000.00
10-4200-3200	SUPPLIES	$	3,000.00
10-4200-5201	DEBT PRINCIPAL	$	8,000.00
10-4200-5202	DEBT INTEREST	$	500.00
10-4200-5700	MISC EXPENSE	$	1,000.00
10-4200-5800	UTILITIES TOWN HALL	$	5,000.00
10-4200-5850	RENT TOWN HALL	$	7,200.00
10-4200-7300	PROFESSIONAL SERVICES	$	12,270.50
10-4200-7650	CAPITAL OUTLAY	$	2,500.00
Totals		$	141,880.50

4300 - Planning

10-4300-0200	SALARIES	$	2,800.00
10-4300-0500	FICA	$	225.00
10-4300-1250	SIGNS	$	200.00
10-4300-1400	TRAVEL & TRAINING	$	750.00
10-4300-7300	PROFESSIONAL SERV/PLAN	$	10,000.00
Totals		$	13,975.00

4400 - Public Services

10-4400-0000	COLLECTION FEES	$	8,000.00
10-4400-2000	AUDITING FEES	$	8,000.00
10-4400-3000	CEMETARY MOWING & MAINT.	$	5,500.00
10-4400-4000	STREET LIGHTS	$	35,000.00
10-4400-4100	STREET NAME SIGNS	$	1,000.00
10-4400-4200	LIABILITY INS. & BONDS	$	14,000.00
10-4400-5000	LEGAL FEES	$	5,000.00
10-4400-9900	SOLID WASTE COLLECT FEES	$	153,000.00
10-4400-9950	RECYCLING FEES	$	37,125.00
Totals		$	266,625.00

5100 - Police

10-5100-0200	SALARIES, PD	$	280,000.00
10-5100-0205	SALARIES PART-TIME	$	20,000.00
10-5100-0210	HOUSING ALLOWANCE	$	2,400.00

10-5100-0500	FICA	$	22,950.00
10-5100-0600	GROUP INSURANCE	$	31,000.00
10-5100-0700	RETIREMENT	$	21,140.00
10-5100-0800	401 (k) EMPLOYER MATCH	$	14,000.00
10-5100-0900	WORKERS COMP	$	17,150.00
10-5100-1100	COMMUNICATIONS	$	10,000.00
10-5100-1200	POSTAGE	$	500.00
10-5100-1350	DUES & SUBSCRIPTIONS	$	3,000.00
10-5100-1400	TRAVEL & TRAINING	$	2,000.00
10-5100-1600	MAINT & REPAIR EQUIPMENT	$	3,000.00
10-5100-1700	MAINT & REPAIR AUTO	$	10,500.00
10-5100-1800	MAINT & REPAIR BUILDING	$	500.00
10-5100-2100	SOFTWARE SUPPORT	$	6,000.00
10-5100-3100	FUEL	$	20,000.00
10-5100-3150	TIRES	$	2,400.00
10-5100-3200	SUPPLIES	$	5,000.00
10-5100-3300	EQUIPMENT	$	1,000.00
10-5100-3600	UNIFORMS	$	4,500.00
10-5100-5201	DEBT - PRINCIPAL	$	-
10-5100-5202	DEBT - INTEREST	$	-
10-5100-5700	MISC POLICE	$	1,000.00
10-5100-5800	UTILITIES	$	3,000.00
10-5100-5850	RENT	$	1.00
10-5100-7650	CAPITAL OUTLAY	$	10,000.00
Totals		$	491,041.00

5200 - Community Outreach

10-5200-9125	RED CROSS	$	1,000.00
10-5200-9150	NATIONAL NIGHT OUT	$	2,500.00
10-5200-9200	CHRISTMAS DECORATIONS	$	1,000.00
10-5200-9250	SUMMER FUN FESTIVAL	$	15,000.00
10-5200-9300	DAFFODIL BULBS	$	600.00
10-5200-9700	TOWN SIGNS & BANNERS	$	2,000.00
10-5200-9750	PARKING LOT CONSTRUCTION	$	70,000.00
10-5200-9800	FIRE DEPARTMENT ASSISTANCE	$	20,000.00
Totals		$	112,100.00

5400 - Parks and Recreation

10-5400-0205	Salaries - Part Time	$	5,000.00
10-5400-0500	FICA	$	382.50
10-5100-0900	Workers Comp	$	300.00
10-5400-1000	PARK GROUNDS	$	4,000.00
10-5400-1100	SUPPLIES PARK	$	3,500.00
10-5400-1300	RECREATION EQUIPMENT	$	6,000.00
10-5400-1450	COMMUNICATIONS	$	2,000.00
10-5400-1500	UTILITIES	$	3,500.00
10-5400-1960	COMM. CENTER EQUIPMENT	$	1,000.00
10-5400-3600	UNIFORMS	$	6,000.00
10-5400-4200	LIABILITY INSURANCE - PARKS	$	4,000.00
10-5400-5000	CONCESSION MERCHANDISE	$	300.00

10-5400-7110	DEBT - PRINCIPAL	$	9,500.00
10-5400-7210	DEBT - INTEREST	$	3,500.00
10-5400-7300	PROFESSIONAL SERVICES	$	11,503.50
Totals		$	60,486.00

5700 - Street

10-5700-1500	MAINT. REPAIR	$	10,000.00
10-5700-5700	MISC	$	2,000.00
10-5700-7300	PROF. SERVICES	$	48,000.00
10-5700-7400	STREET REPAVING	$	10,000.00
10-5700-7500	SIDEWALK CONSTRUCTION	$	395,000.00
Totals		$	465,000.00

Total General Fund Expenses	**$**	**1,584,850.00**

Water and Sewer Revenue

Account #	Account Name		2013 - 2014 Budget
	3700 - Water Revenue		
30-3700-5100	WATER SALES	$	556,000.00
30-3700-5200	MISC FEES	$	24,000.00
30-3700-5210	WATER TAP FEES	$	10,000.00
30-3700-5500	INTEREST INCOME	$	500.00
30-3700-5750	PROPERTY RENTAL	$	24,000.00
30-3800-5800	UNAPPROPRIATED FUND BALANC	$	-
Totals		$	614,500.00
	3800 - Sewer Revenues		
30-3800-5200	WASTEWATER SALES	$	850,000.00
30-3800-5210	COLLECTION LINE TAP FEES	$	10,000.00
30-3800-5500	INTEREST INCOME	$	500.00
30-3800-5800	UNAPP. FUND BALANCE	$	1,000.00
Totals		$	861,500.00
Total Water & Sewer Revenue		**$**	**1,476,000.00**

Water and Sewer Expenses

Account #	Account Name		2013-2014 Budget
	7120 - Water Expense		
30-7120-0189	RETIREE STIPEND	$	700.00
30-7120-0200	SALARIES	$	168,500.00
30-7120-0205	SALARIES - PART TIME	$	2,500.00
30-7120-0210	HOUSING ALLOWANCE	$	2,880.00
30-7120-0220	AUTO ALLOWANCE	$	1,680.00
30-7120-0500	FICA	$	12,890.25
30-7120-0600	INSURANCE	$	14,300.00
30-7120-0700	RETIREMENT	$	11,912.95
30-7120-0800	401(K) Contribution	$	6,740.00
30-7120-0900	WORKERS COMP	$	7,582.50
30-7120-1100	COMMUNICATIONS	$	3,000.00
30-7120-1200	POSTAGE	$	4,000.00
30-7120-1300	ADVERTISING	$	500.00
30-7120-1350	DUES & SUBSCRIPTIONS	$	2,000.00
30-7120-1400	TRAVEL & TRAINING	$	4,000.00
30-7120-1600	MAINT & REP OFFICE EQUIPMENT	$	2,000.00
30-7120-1700	MAINT & REP AUTO - WATER	$	3,000.00
30-7120-1800	MAINT REPAIR BUILDING	$	4,000.00
30-7120-1900	MAINT REPAIR WATER LINE	$	10,000.00
30-7120-2000	AUDITING FEE	$	6,000.00
30-7120-2100	SOFTWARE SUPPORT	$	1,000.00

30-7120-3100	GAS, TRUCKS & EQUIP	$	5,000.00
30-7120-3150	TIRES	$	1,500.00
30-7120-3200	SUPPLIES	$	6,000.00
30-7120-3500	ENG. FEE MISC PROJECTS	$	5,000.00
30-7120-3600	UNIFORMS	$	2,000.00
30-7120-4000	LIABILITY INS	$	10,000.00
30-7120-5000	LEGAL	$	1,000.00
30-7120-5201	DEBT - PRINCIPAL	$	35,000.00
30-1720-5202	DEBT - INTEREST	$	25,000.00
30-7120-5700	MISC EXP	$	4,000.00
30-7120-5800	UTILITIES WATER	$	7,000.00
30-7120-5850	RENT TOWN HALL	$	5,400.00
30-7120-5900	SAFETY EQUIPMENT	$	250.00
30-7120-7300	PROFESSIONAL SERVICES	$	10,000.00
30-7120-7400	CAPITAL OUTLAY	$	10,000.00
30-7120-9510	WATER PURCHASES	$	256,000.00
30-7120-9600	WATER TESTING	$	6,000.00
30-7120-9700	MAINT & REPAIR WATER TANK	$	17,700.00
30-7120-9800	CONSUMER CONFIDENCE REPORT	$	500.00
30-7120-9900	TRANSFER TO GENERAL FUND	$	15,000.00
30-7120-9950	UNEMPLOYMENT	$	11,000.00
Totals		$	702,535.70

7130 - Sewer

30-7130-0189	RETIREE STIPEND	$	700.00
30-7130-0200	SALARIES	$	168,500.00
30-7130-0205	SALARIES - PART TIME	$	2,500.00
30-7130-0210	HOUSING ALLOWANCE	$	2,880.00
30-7130-0220	AUTO ALLOWANCE	$	1,680.00
30-7130-0500	FICA	$	12,890.25
30-7130-0600	INSURANCE	$	14,300.00
30-7130-0700	RETIREMENT	$	11,912.95
30-7130-0800	401(K) Contribution	$	6,740.00
30-7130-0900	WORKERS COMP	$	7,582.50
30-7130-1100	COMMUNICATIONS	$	3,000.00
30-7130-1200	POSTAGE	$	4,000.00
30-7130-1300	ADVERTISING	$	500.00
30-7130-1400	TRAVEL & TRAINING	$	4,000.00
30-7130-1600	MAINT OFFICE EQUIPMENT	$	200.00
30-7130-1700	MAINT & REPAIR AUTO - SEWER	$	3,000.00
30-7130-1800	MAINT. & REPAIR BUILDING	$	3,000.00
30-7130-1950	MAINT. & REPAIR SEWER	$	7,500.00
30-7130-2000	AUDITING FEE	$	6,000.00
30-7130-2100	COMPUTER SUPPORT	$	7,000.00
30-7130-3100	GAS	$	5,000.00
30-7130-3150	TIRES	$	1,500.00
30-7130-3200	SUPPLIES	$	4,000.00
30-7130-3500	ENGINGEERING	$	5,000.00
30-7130-3600	UNIFORMS	$	1,500.00
30-7130-5000	LEGAL FEES	$	1,000.00

30-7130-5201	DEBT PRINCIPAL	$	70,000.00
30-7130-5202	DEBT INTEREST	$	26,000.00
30-7130-5700	MISC. EXPENSE	$	2,500.00
30-7130-5800	UTILITIES WASTEWATER	$	5,000.00
30-7130-5801	UTILITIES PUMP STATION	$	13,383.40
30-7130-5850	RENT TOWN HALL	$	5,400.00
30-7130-5900	SAFETY EQUIPMENT	$	750.00
30-7130-7300	PROFESSIONAL SERVICES	$	8,545.20
30-7130-7650	CAPITAL OUTLAY	$	10,000.00
30-7130-9510	WASTEWATER TREATMENT	$	335,000.00
30-7130-9950	UNEMPLOYMENT	$	11,000.00
Totals		$	773,464.30
Total Water and Sewer Expenses		**$**	**1,476,000.00**

DEBT SERVICE

	PRINCIPAL	INTEREST	TOTAL	
GENERAL FUND				
COMMUNITY CENTER	$ 9,333.00	$ 3,000.00	$ 12,333.00	*Loan Retired 2021*
SOFTWARE	$ 7,140.00	$ 416.00	$ 7,556.00	*Loan Retired 2015*
			$ -	
			$ -	
Total	**$ 16,473.00**	**$ 3,416.00**	**$ 19,889.00**	
WATER				
CAMDEN	$ 21,000.00	$ 14,000.00	$ 35,000.00	*Loan Retired 2027*
SOFTWARE	$ 5,400.00	$ 315.00	$ 5,715.00	*Loan Retired 2015*
Bivens & Diane	$ 8,000.00	$ 10,000.00	$ 18,000.00	*Loan Retired 2029*
			$ -	
Totals	**$ 34,400.00**	**$ 24,315.00**	**$ 58,715.00**	
SEWER				
Bivens & Diane	$ 8,000.00	$ 10,000.00	$ 18,000.00	*Loan Retired 2029*
SOFTWARE	$ 5,400.00	$ 315.00	$ 5,715.00	*Loan Retired 2015*
Phase 2	$ 56,000.00	$ 15,000.00	$ 71,000.00	
			$ -	
Total	**$ 69,400.00**	**$ 25,315.00**	**$ 94,715.00**	

Budget Ordinance

Appendix E

BE IT ORDAINED by the Governing Board of the Town of Wingate, North Carolina:

SECTION 1: It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2013, and ending June 30, 2014:

Ad Valorem Taxes, Penalties & Interest	$516,000
Privilege Licenses	$1,000
Miscellaneous Income	$5,000
Park Facility Rental and Concession Sales	$10,600
Recreation Fees	$8,000
Solid Waste Collection	$192,500
Intergovernmental Revenues	$151,200
Parking Tickets	$1,500
Cemetery Fund Income	$1,200
Interest Income	$1,350
ABC Contribution	$10,000
ABC Law Enforcement	$2,000
Utility Franchise Tax	$140,000
Court Fees	$1,500
Cable Franchise Fees & Taxes	$7,000
Zoning Fees	$6,000
Wingate University	$65,000
Powell Bill	$91,000
Powell Bill Fund Balance	$119,000
NCDOT	$240,000
Transfer from Water Fund	$15,000
	$1,584,850

SECTION 2: The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1, 2013, and ending June 30, 2014:

Elected Officials	$33,742.50
Administration	$141,880.5
Planning	$13,975
Public Services	$266,625
Police Department	$491.041
Community Outreach	$112,100
Parks & Recreation	$60,486
Streets	$465,000
	$1,584,850

SECTION 3: It is estimated that the following revenues will be available in the Water and Sewer Fund for the Fiscal Year beginning July 1, 2013, and ending June 30, 2014:

Water Sales	$556,000
Penalties & Reconnect Fees	$24,000
Water Tap Fees	$10,000
Interest, Water	$500
Property Rental	$24,000
Wastewater Sales	$850,000
Sewer Tap Fees	$10,000
Interest Income, Sewer	$500
Fund Balance	$1,000
	$ 1,476,000

SECTION 4: The following amounts are hereby appropriated in the Water and Sewer Fund for the operation of the water and sewer utilities for the Fiscal Year beginning July 1, 2013, and ending June 30, 2014:

Water Department	
Salaries	$229,685.70
Maintenance & Repair	$19,000
Utilities	$7,000
Supplies & Meters	$6,000
Water Testing	$6,000
Water Purchased	$256,000
Professional Services	$10,000
Tank Repair	$17,700
Unemployment Claim	$11,000
Transfer To General Fund	$15,000
Billing Postage	$4,000
Liability Insurance	$10,000
Miscellaneous	$4,000
Operations	$37,150
Capital Outlay	$10,000
Debt Service	$60,000
	$702,535.70

Sewer Department	
Salaries	$229,685.70
Maintenance & Repair	$13,700
Utilities	$18,383.40
Supplies	$4,000
Wastewater Treatment	$335,000
Professional Services	$8,545.20
Unemployment	$11,000
Capital Outlay	$10,000
Operations	$44,650
Miscellaneous	$2,500
Debt Service	$96,000
	$773,464.30

Total Water & Sewer Fund Expenditures	**$1,476,000**

SECTION 5: There is hereby levied a tax at the rate of thirty-nine cents ($.39) per one hundred dollars ($100) valuation of property as listed for taxes as of January 1, 2013, for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. This rate is based on a total estimated valuation of property for the purposes of taxation of $127,889,081 and an estimated rate of collection of 97%.

SECTION 6: The Town Manager (Budget Officer) is hereby authorized to transfer appropriations as contained herein under the following conditions:

A. He may transfer amounts between objects of expenditure within a department without limitations. If the transfer exceeds $3,000, then the Town Manager shall report the transfer to the Board of Commissioners at the first regular meeting that occurs after the transfer takes place.

B. He may transfer amounts up to $1,000 between departments of the same fund with an official report of such transfers being given at the first regular meeting of the Board of Commissioners that occurs after the transfer takes place.

C. There may not be a transfer of any amounts between funds, from a contingency fund, or any non-appropriated expenditures within any fund without approval from the Board of Commissioners.

SECTION 7: The Town of Wingate Schedule of Fees as shown on Attachment A is hereby adopted in conjunction with the 2013 – 2014 Fiscal Year Budget. The Town of Wingate Privilege License Schedule as shown on Attachment B is hereby adopted in conjunction with the 2013 – 2014 Fiscal Year Budget. The Town of Wingate Schedule of Fees and Privilege License Schedule shall remain in effect until amended or repealed by the Board of Commissioners. The Board of Commissioners may amend the Town of Wingate Schedule of Fees and Privilege License Schedule from time to time as it sees fit.

SECTION 8: Copies of this Budget Ordinance shall be furnished to the Finance Officer and to the Budget Officer of this Town to keep on file by them for their direction in the disbursement of funds.

Adopted this the 18th day of June 2013

_____
Bill G. Braswell, Mayor

Attest:

_____
Karen Wingo, Town Clerk

[SEAL]

Town of Wingate

Fiscal Year 2013-2014 Fee Schedule
Attachment A

Appendix E

Utility Fees

		Inside	Outside	
Water				
	Base Monthly Charge			
	¾" Meter	$10.88	$21.75	Includes 1st 2,000 gallons
	1" Meter	$15.66	$31.32	Includes 1st 2,000 gallons
	1 ½" Meter	$31.14	$62.25	Includes 1st 2,000 gallons
	2" Meter	$52.07	$104.14	Includes 1st 2,000 gallons
	3" Meter	$146.55	$293.09	Includes 1st 2,000 gallons
	4" Meter	$325.65	$651.31	Includes 1st 2,000 gallons
	6" Meter	$455.88	$911.74	Includes 1st 2,000 gallons
	Fire Protection	$10.88	$21.75	Includes 1st 2,000 gallons
All Meter Sizes	Usage Fee	$3.40	$6.80	Per 1,000 gallons; 2,001 – 19,999 gallons
		$4.06	$8.24	Per 1,000 gallons; over 20,000 gallons
	Water Tap Fee			
	¾" Meter	$400.00	N/A	
	1" Meter	$525.00	N/A	
	1 ½" Meter	$2,600.00	N/A	
	2" or Larger	Material Cost plus 10%		
	Water Capacity Fee			
	¾" Meter	$500.00	N/A	
	1" Meter	$1,250.00	N/A	
	1 ½" Meter	$2,500.00	N/A	
	2" Meter	$4,000.00	N/A	
	3" Meter	$11,250.00	N/A	
	4" Meter	$25,050.00	N/A	
	6" Meter	$35,050.00	N/A	

Town of Wingate

Appendix E

Fiscal Year 2013-2014 Fee Schedule
Attachment A

Sewer

	Base Monthly Charge (based on the size of the water meter and the nature of the service that is provided)			
	¾" Meter	$29.23	$58.46	
	1" Meter	$35.62	$71.25	
	1 ½" Meter	$73.84	$147.67	
	2" Meter	$118.06	$236.11	
	3" Meter	$332.21	$664.43	
	4" Meter	$738.26	$1,476.49	
	6" Meter	$1033.46	$2,066.93	
All Meter Sizes	Usage Fee	$3.81	$7.61	Per 1,000 gallons
	Sewer Tap Fee			
	4" Service Connection	$630.00		
	Larger than 4"	Material Cost plus 10%		
	Sewer Capacity Fee			
	¾" Meter	$2,650.00	N/A	
	1" Meter	$6,675.00	N/A	
	1 ½" Meter	$13,275.00	N/A	
	2" Meter	$21,225.00	N/A	
	3" Meter	$59,725.00	N/A	
	4" Meter	$132,725.00	N/A	
	6" Meter	$185,825.00	N/A	

Miscellaneous Utility Fees

Late Payment Fee	$ 10.00	
Delinquency Fee for Non-Payment	$ 30.00	
Utility Deposit		
Residential Account	$0 - $150	Depending on credit check
Commercial Account	Deposit based on credit check	
Meter Tampering Fee	$ 100.00	
Temporary Service (72 hours or less)	$ 30.00	Plus per gallon charge for water and sewer usage
Suspend Account (up to 3 months)	$ 30.00	
Pool Meter Late Fee	$2.00 per day	

Town of Wingate

Fiscal Year 2013-2014 Fee Schedule
Attachment A

Appendix E

Parks & Recreation Fees

Park Rental Park reserved in 4-hour increments and can not be consecutive periods

	In-Town Residents	Out-of Town Residents
Deposit	$50.00	$ 50.00
Playing Field	$25.00	$100.00
Picnic Shelter	$25.00	$100.00

Community Center	Private Use
Deposit	$100.00
4-Hour Rental	$150.00
Per Hour After First Four Hours	$ 50.00

The town will refund deposits if facilities require no cleanup or repair. Fees and deposits apply per use. One advance registration allowed per facility. All revenues received will be used for park operations and maintenance.

Deposit and rental fees will be refunded minus $25.00 if rental is cancelled at least 3 business days before reservation.

Concessions
Concession prices shall be set by the Recreation Director and approved by the Town Administrator. However the Board of Commissioners reserves the right to adjust prices at their discretion.

Solid Waste

	In-Town Residents	Out-of Town Residents	
Garbage & Recycling	$18.91	$36.00	Per month
Bulk Garbage Pickup	$35.00	N/A	Plus landfill tipping fee

Zoning Fees

Zoning Permit Application

Residential - $75
Commercial - $250

Town of Wingate

Appendix E

Fiscal Year 2013-2014 Fee Schedule
Attachment A

Accessory Building Permit	$25
Zoning Use Permit	$25
Zoning Verification Letter	$25
Air Quality Letter	$25
Rezoning Application	0 – 2 acres - $300 2 – 10 acres - $500 10+ acres - $1000 + $25 per acre (rounded to the nearest acre)
Zoning Text Change	$400
Conditional Use Permit Application	$350
Parallel Conditional Use Rezoning Application	$700 + $2.50 per adjacent owner
Telecommunication Tower Plan & Supporting Doc Review Fee	$3,500
Variance Application	$300
Zoning Appeal	$200
Major Development Permit Application	$250
Minor Subdivision Permit Application	$150 + $50 per lot
Major Subdivision Permit Application	0 – 10 acres - $1000 + $150 per acre (rounded to the nearest acre) 10+ acres - $1500 + $150 per acre (rounded to the nearest acre)
Final Subdivision Plat Review	$250 + $10 per lot
Surcharge for Planned/Cluster Developments	$1,000
Surcharge for Traffic Impact Analysis	$700 deposit – Deposit will be applied to actual costs with applicant paying all actual costs
Bond Renewal	$50
Bond Release or Reduction	$100
Sign Permit Application	$50
Temporary Sign/Banner	$10
Reinspection Fee	$60
Sketch Plan Review	$150
Permit Revision	Minor - $100 Major - $500
Engineer Review & Inspection Fee	$100 per hour (minimum of one hour)
Attorney Fee	$200 per hour or actual costs if higher
Construction Inspection Testing Fee	$50 per lot with minimum charge of $750
Application for Annexation	$500
Request for Special Board of Adjustment Meeting	$475
Request for Special Planning Board Meeting	$475
Copy of Land Use Ordinance	$35

Town of Wingate

Appendix E

Fiscal Year 2013-2014 Fee Schedule
Attachment A

Copy of Zoning Map	$5 – small $15 – large
Subdivision Ordinance	$10
Copy Comprehensive Land Use Plan	$50

Miscellaneous Fees

Mowing		
Mow or weed eat at the request of the property owner	$75.00 per hour	Minimum of 1 hour
Bush hog at the request of the owner	$125.00 per hour	Minimum of 1 hour
Mow and/or weed eat as a result of code enforcement	$100.00 administrative fee	Plus $75.00 per hour; minimum of 1 hour
Bush hog as a result of code enforcement	$100.00 administrative fee	Plus 125.00 per hour; minimum of 1 hour
Returned Check Charge	$25.00	
Copy Charge	$0.25 per page	
Credit Card Usage Fee	$2.00 per transaction	
Notary Charge	Free for in-town residents $5.00 for out-of-town residents	
Fax Charge	$1.00 per page outgoing $0.25 per page incoming	
Cemetery		
Plots – sold in pairs	$600 for in-town residents $1,200 for out-of-town residents	
Grave Marking Fee	$100 during business hours $200 after business hours	
Cremation Lot	$100.00	
Grave Marking	$25.00	
Copy of Accident Report	$2.00	