

W. Town of Wingate

Board of Commissioners Regular Meeting
3910 Hwy 74 East Wingate NC, 28174
April 16th 2013
7:00PM

AGENDA

1) Call to Order / Pledge of Allegiance / Moment of Silent Reflection

2) Agenda Approval / Amendment(s)

3) Approval of Minutes:

4) Public Comment:

Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. Each speaker is asked to limit comments to **3 minutes**. Although the Council is interested in hearing your concerns, speakers should not expect action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Council, staff and other speakers.

5) Old Business:

6) New Business:

- a) S.B. 287 Resolution
- b) Tax Write Off
- c) Budget Meeting
- d) Capital Project Update

7) Reports:

- a) Public Works
- b) Police
- c) Grants

8) Adjourn

9) Closed Session

- A) Personnel Matter

~ Please remember to silence cell phones ~

W. Town of Wingate

Board of Commissioners Regular Meeting
3910 Hwy 74 East Wingate NC, 28174
April 16th 2013
7:00PM

AGENDA

1) Call to Order / Pledge of Allegiance / Moment of Silent Reflection

2) Agenda Approval / Amendment(s)

3) Approval of Minutes:

4) Public Comment:

Citizens should sign up with the Town Clerk to speak prior to the start of the meeting. Each speaker is asked to limit comments to **3 minutes**. Although the Council is interested in hearing your concerns, speakers should not expect action or deliberation on subject matter brought up during the Public Comment segment. Topics requiring further investigation will be referred to the appropriate town officials or staff and may be scheduled for a future agenda. Thank you for your consideration of the Town Council, staff and other speakers.

5) Old Business:

6) New Business:

- a) S.B. 287 Resolution – *Senate Bill 287 is a bill that would allow towns to advertise legal notices in an electronic format. A copy of the resolution is attached.*
- b) Tax Write Off – *Melody Shuler will present a list of taxes that either need to be written off or refunded. Melody will be at the meeting to discuss and answer any questions.*
- c) Budget Meeting – *We need to schedule a meeting to discuss the budget.*
- d) Capital Project Update – *I will give an update on the various capital projects we are working on.*

7) Reports:

- a) Public Works
- b) Police
- c) Grants

8) Adjourn

9) Closed Session

- A) Personnel Matter

~ Please remember to silence cell phones ~



**Wingate Board of Commissioners ~ Minutes of the Regular Meeting
Tuesday, March 19, 2013 at 7:00 PM**

The Wingate Board of Commissioners met in regular session at the Jesse Helms Center, 3910 Hwy 74 East, with the following persons in attendance:

- ❖ **Present:** Mayor Bill Braswell, Mayor Pro Tem Moser, Commissioners Gary Hamill, John Mangum
- ❖ **Absent:** Commissioner Barry Green and Blair Stegall
- ❖ **Staff:** Town Manager Patrick Niland, Police Chief Barry Glass, Public Works Director Brad Sellers, ORC Bart Farmer, Grant Administrator Sandra Thomas and Finance Officer/Town Clerk Karen Wingo

Call to Order

At 7:00 PM, Mayor Braswell called the meeting to order. A quorum was present. The Pledge of Allegiance to the American Flag was recited. A moment of silent reflection was observed.

Approval of Agenda

Mayor Braswell asked for any additions or deletions to the agenda. Manager Niland requested the removal of Monroe Bypass Resolution.

- ❖ **MOTION** by Commissioner Mangum to approve the meeting agenda as amended. **SECOND** by Commissioner Stegall and unanimously approved.

Approval of Previous Minutes

- ❖ **MOTION** by Commissioner Stegall to approve the minutes of the January 17, 2013 meeting. **SECOND** by Commissioner Hamill and unanimously approved.

Public Comments

NONE

Old Business

NONE

New Business

A) ABC Salary Request

ABC Board Chair Elizabeth Hyatt requested ABC Board member's salary of \$100 per month.

- ❖ **MOTION** by Commissioner Hamill to set the ABC Board salary at \$100 per month. **SECOND** by Commissioner Mangum and unanimously approved.

B.) ABC Board Vacancy Removed from Agenda

Due to Walt Perry's resignation, a vacancy on the ABC Board needs to be filled

Department Reports

Public Services – Brad Sellers
Public Safety – Barry Glass

Administration – Patrick Niland
Grants – Sandra Thomas

Departmental reports attached as Exhibit A and incorporated herein by this reference.

Adjournment

Being no additional business, Mayor Braswell entertained a motion to adjourn.

- ❖ **MOTION** by Commissioner Stegall to adjourn the regular meeting. **SECOND** by Commissioner Mangum and unanimously approved.

The meeting was adjourned at 7:37 PM.

Respectfully submitted,

Bill G. Braswell, Mayor

ATTEST:

Karen M. Wingo, Town Clerk



Town of Wingate North Carolina

RESOLUTION ASKING FOR INCLUSION ON SENATE BILL 287

WHEREAS, S.B. 287 has been introduced by Trudy Wade of Guilford County; and

WHEREAS, S.B. 287 would allow the Town of Wingate the option to use electronic notifications in lieu of newspaper advertisements; and

WHEREAS, prior to using electronic notifications the Town of Wingate will pass an ordinance stating its intentions to start using electronic notifications in lieu or in addition to the required publication or notifications, and

WHEREAS, the governing board shall publish specific instructions as how to access all notices published under an ordinance adopted pursuant to this section at least once a month for 12 months in a newspaper having general circulation for that jurisdiction; and

WHEREAS, the notice is published on the website of the governing board no later than the time that publication is required under the applicable statute or local act; and

WHEREAS, the website contain, on its main or index page, links to all notices or a link to another page with links to all notices; and

WHEREAS, notices and link to all notices on the website must be maintained on that website for at least one year after publication, and

WHEREAS, a copy of that notice must be filled in a notice book maintained separate and apart for the ordinance book or minutes of the governing body. The notice book shall be appropriately indexed and maintained for public inspection in the office of the clerk or with some other person designated by the governing board; and

WHEREAS, a copy of the notice must be provided to each public library and clerk of superior court located within the jurisdiction of the governing board. The notice shall be available for inspection or copying for at least one year, and

WHEREAS, a copy of the notice must be mailed or e-mailed to a person that has filed a written request for notice with the clerk or secretary of the governing board or with some other person designated by the governing board. The governing board may require each person submitting a written request for notice to renew the request annually.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN OF WINGATE THAT THE BOARD OF COMMISSIONERS ASK FOR INCLUSION ON S.B. 287, A BILL THAT WOULD ALLOW FOR ELECTRONIC NOTIFICATIONS IN LIEU OR IN ADDITION TO NEWSPAPER PUBLICATIONS.

Adopted this the 3rd day of April 2013

Bill Braswell – Mayor

Karen Wingo – Town Clerk

April 10, 2013

CODE ENFORCEMENT

OWNER	ADDRESS	VIOLATIONS	STATUS	DATE
1. Metco Inc.	103 Burris	2 Nuisance Vehicle	REMOVED	3/25
2. Sandra Evens	2201 Larkspur	2 Nuisance Vehicle	REMOVED	3/23
3. Linda Sheppard	121 Smith	Junk/Trash	REMOVED	3/12

PUBLIC WORKS

1. Upsized water tap for Wingate University at Burnside Dalton Building.
2. Sewer Forcemain broke on Diane St. 4 break in a year. Reportable spill.
3. Myself, Jimmy and Bart attended Continuing Ed. for our Water/Sewer Cert.
4. Repaired sprinkler system at park. System has been broken for 3 years.
5. Started working on baseball fields at town park.
6. Completed labeling all of the storm drains in town.
7. Prepared area for Drug Store Groundbreaking.
8. Cameraed sewer lateral at 217 Burris St.
9. Replaced water meter at 113 Burris St.
10. Picked up trash throughout town.
11. Helped Sandra with Easter Egg Hunt.
12. Read water meters for the month as well as Work Orders Daily.

BS

Activity Log Event Summary (Cumulative Totals)

Wingate Police Dept.
(03/01/2013 - 03/31/2013)

<No Event Type Specified>	2	911 Hang-up	16
Accident - Injury	1	Accident - Property Damage Only	8
Alarm Activation	16	Arrest - Felony Narcotics	3
Arrest - Misd. Narcotics	4	Arrest - Misdemeanor On-View	5
Arrest - Warrant/OFA/CS	4	Assist - WU Security	6
Assist LEO	73	Assist Non-LEO	23
Assist Other LE Agency	11	Attend GHSP Event	1
BOLO	17	Cases (pending) Cleared	4
Checkpoint - License and Seat Belt	4	Citation - Careless and Reckless	1
Citation - Child Restraint	2	Citation - Criminal Charges	3
Citation - Drugs	3	Citation - DWLR	7
Citation - Move Over Law Violation	1	Citation - No Insurance	4
Citation - NOL	6	Citation - Seat Belt	4
Citation - Speeding / Hwy 74 ***	3	Citation - Traffic Related Charges	21
Commitment	1	Communicating Threats	1
Community Policing	200	Community Policing - Steet/Neighborhood Saturati	93
Court Appearance	3	Disturbance	17
Domestic	5	Escort	13
Follow-up on Pending Case / Town ***	16	Follow-up on Pending Case / University ***	2
Interview	1	Larceny	8
Meet Complainant	25	Meeting	5
MVR Test	71	Narcotic Investigation	2
Opened Door Located	8	Parking Surveillance	3
Property - Found/Recovered/Seized	2	Property Damage	4
Prowler call	1	Robbery	1
Spark Test	78	Special Event	4
Suspicious Person	3	Suspicious Vehicle	11
Training	2	Trespassing	1
Vehicle Maint.	8	Vehicle Stop - Verbal Warning	36
Warning Ticket	8	Warrant Service - Attempt	1
Well being check	2	Wingate University	13

Total Number Of Events: 902

Memo

To: Patrick Niland, Town Manager
From: Sandra T. Thomas, Grant Administrator
Date: April 11, 2013
Re: March - April Monthly Report

ACTIVE Grants:

Clean Water Management Trust Fund: Our quarterly report has been prepared and submitted.

N. C. Department of Transportation, Divisions of Bicycle and Pedestrian Transportation: Final draft has been prepared and submitted to N. C. Department of Transportation in Raleigh, Albemarle and Monroe. Waiting for their feedback.

N. C. Governor's Crime Commission: (Tasers) Reimbursement has been received from the State.

The Rural Center: (Diane Street, Phase II) Our quarterly report has been prepared and submitted.

U. S. Department of Justice, Bulletproof Vest Program: Reimbursement request was submitted to the Dept. of Justice on December 19, 2012, and is pending. The 2013-2014 grant applications just became available this week. Chief Glass will be advising how many vest will need to be replaced within the next two years. Deadline is May 20th.

Grants Being Worked On or Being Considered:

North Carolina Department of Transportation, Division Enhancement Funds. Patrick and I have been working on our application to submit to the State for consideration for construction of sidewalks on Haskins Drive and North Main Street.

Safe Routes to School Program: Our grant packet was submitted to Tim Boland, NCDOT-Albemarle on February 07, 2013. We are waiting to hear on funding available.

Memorial Park: Six (6) bricks have been received and should be placed in the park sometime in April.

Special Events Being Planned:

"Easter Egg Hunt" – March 27, 7:00 p.m. Wingate Community Park. Well attended and enjoyed by all.

Second Annual "Wingate Summer Fun Festival", Saturday, June 01, 2013. Contracts for 'Too Much Sylvia' contract and Pyrotechnic (fireworks). We've been working on 2013 flyers, posters and banners. Vendor packets are being mailed.

"Movie In The Park" – To Be Announced. (June, July and August dates)